

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Adoption of Council net zero target	The Council committed to tackling climate change and adopted a target to achieve operational 'Net Zero Carbon' emissions from its services and operations by 2030.	Full Council, 26th January 2022	NO CHANGE in status
Adoption of Procurement Strategy, Sustainable Procurement Policy and Social Value Policy	The Council's Procurement Strategy addresses all elements of procurement activity carried out at the Council at both a strategic and operational level to support the delivery of the Corporate Business Plan and Service Area Plans. At a strategic level, this will include consideration of ethical and environmental impacts as part of contractual requirements and seek the achievement of sustainable outcomes that support the climate change agenda. The Sustainable Procurement Policy sets out how environmental considerations will be built into the procurement and delivery of goods, works and services through its specifications, tender questions, evaluation criteria, key performance indicators and clauses of contracts. The Social Value Policy sets out how procurement activities in the Borough can achieve wider financial and non-financial outcomes, including improving wellbeing of individuals, communities and the environment by making social value a decision-making criterion when awarding contracts.	Full Council, 27th April 2023	STATUS UPDATE. This was previously a live project. Now marked as completed following adoption in April 2023.
Project Management template updates and future climate change reporting	The Project Management Office (PMO) has reviewed and updated the business case and project charter templates to include a mandatory section on climate change impacts. Each proposed new activity or project will therefore need to identify and detail any	N/A	STATUS UPDATE. The business case and project charter templates have now been updated. The PMO is working alongside the Climate Change Team to develop high level reporting to provide overviews of progress of

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	direct or indirect impacts of the proposal on climate change, whether the activity is expected to result in a decrease or increase in carbon emissions and any environmental benefits. Service Areas are also working with the PMO to retrospectively add this information for existing activities.		activities with climate change impacts as part of the overall performance of the Council. The first climate change specific dashboard is appended with this Climate Change Update Report at Appendix 2.
Live activities			
Community Cool Hubs	This initiative, funded by RBC, will provide cool environments to give relief to people during periods of excessive heat as part of our emergency planning function. However given that hot weather events are likely to continue due to the effects of climate change, a longer term solution needs to be developed. Potential locations are currently under discussion with RHUL. This initiative will be subject to a future growth request and therefore will be dependent on the financial position of the Council at that time.		NO CHANGE in status as there has been no reason to trigger this initiative since the last update report was completed.
ESSO Pipeline Investment Fund	Esso's Environment Investment Programme (EIP) comprises a range of localised projects along the replacement pipeline route to carry out activities such as creating habitats to benefit biodiversity. Through this fund, £50,000 has been secured for tree maintenance and planting on Chertsey Meads. To be delivered by 2025 by the Environmental Services Team.	n/a	STATUS UPDATE. A priced-up plan is currently being developed which will relate to various activities including tree works.
Continued representation on Heathrow Strategic Planning Group (HSPG)	An officer represents the Council on the HSPG and contributes to discussions regarding the future of Heathrow Airport, its plans for expansion, carbon emission reductions and the impact of its activities on the surrounding communities.	n/a	NO CHANGE. The Head of External Projects will continue to represent the Borough including by responding to relevant consultations and will update Members through the relevant committee/Regeneration and Major Projects Working Party as appropriate.

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Net Zero Places: Phase 1 Innovate UK + City Science	RBC, as part of the wider Heathrow community secured stage 1 funding of circa £100,000 (£7,000 for Runnymede) to evaluate non-technical barriers (such as financing, governance, regulation, and engagement) to achieving carbon net zero from Innovate UK (part of UK Research and Innovation) in partnership with City Science. The ultimate aim is to help places and businesses accelerate the delivery of the transition to Net Zero. In the first phase of the programme, 31 projects from across the UK, have been awarded a share of £2m through a competitive process, to carry out feasibility studies to understand what approaches to test in their local area.	None	<p>STATUS UPDATE The phase 1 report has been completed and submitted to Innovate UK. The Head of External Projects and the Council's Bids Writer are currently working on stage 2 bid. This will be submitted in early September 2023. The 3 main themes which were identified in stage 1 will address a financial mechanism to provide funding for carbon emissions reduction interventions, energy usage and mobility and transportation within the Heathrow Functional Carbon Area. The stage 1 bid was supported by the 8 local authorities who are also members of the HSPG, Heathrow Airport, and the 3 LEPs who are represented in the region. The stage 2 bid is supported by the same entities. In addition, as a requirement of the stage 2 bid, we are currently in the process of discussing with other third parties with respect to their joining the bid as partners and/or supporters to the initiatives. The local authorities who were supporters during the stage 1 bid will be integral to the stage 2 bid. If successful, the award for the stage 2 bid is likely to be between £2 - 5 million for the collective group but will also include contributions from third party partners which would increase the value of the overall project.</p> <p>Key updates to be provided through the Regeneration and Major Projects Working Party</p>

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River Thames Scheme	<p>This wider scheme will include the creation of two new river channels which will:</p> <ul style="list-style-type: none"> • Reduce flood risk to homes, businesses and infrastructure. • Provide new habitats and landscape enhancements. • Create new publicly accessible open spaces with footpaths and cycleways to enhance connectivity <p>Active and sustainable travel initiatives are expected to be incorporated into the scheme. New and improved habitat areas for wildlife will also connect with existing nature sites and wildlife corridors to support biodiversity.</p>	None	<p>The current expectation is for the works to start in 2026, with commissioning of the River Channels currently expected to be 2030.</p> <p>STATUS UPDATE: The next statutory consultation is currently still set for November 2023 but the Council is awaiting confirmation that this remains the case.</p> <p>Key updates to be provided through the Regeneration and Major Projects Working Party</p>
Heathrow Surface Access	<p>RBC to work with other Boroughs and Districts to develop a consensus position and lobby the Government in progressing this scheme to enhance public transport options to Heathrow from Surrey/achieve a modal shift to public transport to reduce harmful air quality impacts/carbon emissions associated with private car use. This is lead by the External Projects unit. There are no fixed timescales for this activity at the time of writing.</p>		<p>NO CHANGE Officers continue to be part of discussions with principal entities.</p> <p>Key updates to be provided through the Regeneration and Major Projects Working Party</p>

Service Area: Central Climate Change Team (part of the Planning, Economy and Built Environment Service Area)

Lead Officer: Georgina Pacey/Sarah Hides

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Adoption of Climate Change Strategy	Sets out the Council's overarching Climate Change Strategy up to 2030.	Full Council, 20th October 2022	NO CHANGE in status
Green Homes Grants: LAD 1B and LAD2	<p>In July 2020, the Chancellor announced a £2 billion Green Homes Grant scheme to upgrade homes across England. Under this, £500 million funding was allocated to local authorities through the Local Authority Delivery (LAD) scheme. The LAD scheme aims to improve the energy efficiency of homes of low-income households (typically those having a combined gross income of less than £30,000) with low energy performance homes (those with energy performance certificate (EPC) ratings of E, F or G, including off-gas grid homes. Some Band D properties can be included).</p> <p>In 2021, RBC secured £4.335m LAD1B funding from BEIS. In addition to this Surrey contributed £68,000 and RBC contributed £0.39m to this project making a total amount of £4.4m.</p> <p>Between March and September 2022, RBC along with the other Surrey Boroughs and Districts were part of the Surrey County Council consortium for LAD2 funding.</p>	Environment and Sustainability Committee, 17th November 2022	<p>NO CHANGE</p> <p>LAD 1B (01/2022-09/2022): 390 homes had measures installed (192 were RBC owned). Delivery partner: Happy Energy Solutions.</p> <p>LAD2 (03/2022/09/2022): 6 properties had measures installed. Total value of works £36,302. Delivery partner: Action Surrey.</p> <p>Updated EPC report for relevant properties have not been conducted, but the estimated savings for Runnymede is approx. 5 tCO₂e</p>
Help to Heat funding: Sustainable Warmth: Home	The Surrey consortium of Local Authorities was allocated approximately £1.8m total capital funding. The aims of the project are aligned with previous LAD schemes: to raise energy efficiency of	None	STATUS UPDATE The project commenced in October 2022 and the HUG1 phase ended in April 2023.

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Upgrade Grant phase 1 (HUG1).	<p>households with low-income and low energy performance certificate (EPC) ratings, thus reducing fuel poverty and initiating a phase-out of high carbon fossil fuel heating.</p> <p>The most prominent difference to the LAD phases is the higher average cost expectations for off gas properties, ranging from £10,000 to £25,000 per home, depending upon the starting Energy Performance Certificate (EPC) rating of the property and fuel type.</p>		<p>On average, households where measures are installed are expected to save approximately £260 per year on energy costs.</p> <p>In Runnymede the following measures were installed during the funding period: Loft insulation: 1 Park home insulation: 24</p> <p>Total value of measures: £363,494.50 Total projected reduction in carbon emissions: approx. 27024.6 kgCO₂e/year</p>
Great Big Green Week (GBGW)	<p>This is an annual celebration of local climate change action where local communities run a range of events as part of Local Green Weeks to celebrate how communities are taking action to tackle climate change and protect green spaces.</p>	<p>Thursday 23rd February 2023 – Corporate Management Committee</p> <p>Corporate Management Committee, 14th September 2023</p>	<p>Corporate Management Committee agreed in February 2023 that for the 2023 GBGW, the Council would:</p> <ul style="list-style-type: none"> -Support and promote the GBGW by encouraging uptake and participation by residents and local community groups; - Co-ordinate a ‘Runnymede Local Green Week’ by registering it on the GBGW website as an overarching Borough based event. - Provide support where practical and within the Council’s remit if approached by local groups or residents who would like to put on an event; -Run its own series of events during the course of the week with the aims of: <ul style="list-style-type: none"> 1-Bringing together and engaging with our residents (including our young people) and businesses on the important issue of climate change;

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			<p>2-Celebrating local climate change initiatives and encouraging more people and organisations to develop their own initiatives; 3-Raising the profile of the Council's response to climate change; 4-Providing useful information and signposting other relevant organisations to give people the tools they need to help the Borough transition to net zero carbon by 2050</p> <p>A report is being considered elsewhere on this agenda to summarise the events run during the course of the 2023 GBGW and to consider the successes and lessons learnt. The Committee will also be asked how they would like the Council to participate in the 2024 GBGW.</p>
Live activities			
Climate Change Study (Stage 1)	The main purpose of the Climate Change Study stage 1 is to establish the Council's carbon emissions baseline and improve and streamline the Council's carbon monitoring, measuring and reporting methodologies. The Stage 1 work will also estimate carbon emissions trajectories for various mitigation pathways out to 2030 and 2050. The emissions baseline year has been chosen to be 2019 to be in line with Surrey County Council reporting.	Thursday 14th July 2022 - Corporate Management Committee Corporate Management Committee, 14th September 2023	STATUS UPDATE The Runnymede Climate Change Study: Council Estate and Area GHG Baseline has been completed and is being reported elsewhere on this agenda.
Help to Heat funding: Sustainable Warmth: LAD3	Sustainable Warmth encompasses the third phase of Local Authority Delivery (LAD3) scheme, for on-gas properties. The scheme is part of the wider £75m contract for Decarbonisation of Housing in		The project commenced in October 2022 and the LAD3 is ongoing at the time of writing. This round of funding will end in September 2023.

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	Surrey, awarded to ThamesWey by Surrey County Council in Quarter 2 last year.		<p>Between 1st April and 30th June 2023, 57 energy efficiency improvements have been installed in 34 Runnymede households at a total cost of £321,727 resulting in an estimated CO2 saving of 40.75 tonnes/year.</p> <p>Delivery partner: Action Surrey</p>
Carbon Literacy Training: Members and Senior Officers	Carbon Literacy is an understanding of the causes and impacts of our everyday carbon emissions – the fundamental awareness that offers a starting point for making real change in the way we tackle climate change.	Thursday 23rd March 2023 – Corporate management Committee	STATUS UPDATE CMC approved the delivery of carbon literacy training for Members and Senior Officers in March 2023. The training for Members has since taken place (25 members took part). Members are currently completing their pledges. The training for senior officers is to be rolled out this Autumn.
Runnymede Climate Change Action Plan	The purpose of the Climate Change Action Plan (CCAP) will be to set out a series of mitigation and adaptation actions that will need to be implemented in order to reduce both the Council’s own operational emissions and the emissions from Runnymede as a whole, in accordance with objectives and targets in the Climate Change Strategy 2022-2030 . The CCAP will be the subject of periodic reviews so that updated versions can reflect any new information gathered about potential new projects and activities.	Corporate Management Committee, 25th May 2023	<p>A draft Climate Change Action Plan is currently being drafted following consideration of responses received through the Council’s online climate change survey which ran for 6 weeks over the summer period, as well as from focus groups and 1:1s with various organisations/groups and discussions with Service Heads. The draft CCAP will be shared with Corporate Leadership Team in September.</p> <p>Beyond this, it is anticipated that the CCAP will be ready to be discussed with the Climate Change Working Party this Autumn before being brought through Corporate Management Committee, with approval being sought for public consultation to take place. Adoption is anticipated in Spring 2024.</p>

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NEW Environmental Behavioural Change Strategy	<p>The purpose of the Environmental Behavioural Change Strategy is to identify from relevant published reports/data alongside the responses received through the Council's engagement with local people the key areas where communities and organisations need to be supported by the Council in order to maximise opportunities for positive behaviour change to reduce the Borough wide carbon emissions to net zero carbon by 2050.</p> <p>It is intended that the Environmental Behavioural Change Strategy will be supported by annual Communications Action Plans to support the initiatives being pursued in each financial year.</p>	Corporate Management Committee, 25th May 2023	<p>Consultation Reports which summarise the feedback received during the Council's summer of engagement on climate change with local communities and organisations are currently being produced, and will be shared with Members in due course. In terms of the headline statistics, 815 over 18s, 450 under 18s and 25 organisations responded to the online survey. In addition, meetings have been held with the Showmen's Guild of Great Britain, Addlestone & Chertsey Town Teams, the Business Runnymede Steering group and St John's Eco Church in Egham. A focus group has also been held with local residents. Officers are also planning to attend the Community Action Group meetings in September and meet with the Surrey Gypsy Traveller Communities Forum.</p> <p>A draft Environmental Behavioural Change Strategy is in the early stages of being drafted following consideration of responses received through the Council's online climate change survey and other engagement activities undertaken to date.</p>
NEW Graduate Climate Change and Sustainability Officer post appointed	<p>The vacant Energy Manager post within the Climate Change Team has been regraded to provide a Graduate Climate Change and Sustainability Officer post for a 2 year period.</p>	None	<p>This post has been successfully recruited and the new officer (Dan Callaghan) will start in the Climate Change Team on 4th September, bolstering the resource of the team.</p> <p>One off activity. Future updates not anticipated.</p>
Planned activities			

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Production of 2022/23 carbon emissions report	This will set out the Council carbon emissions for the 2022/23 financial year.	TBC	Report anticipated to be reported through Corporate Management Committee by the end of the year.

Service Area: Assets and Regeneration

Lead Officer: Alex Williams

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Installation of Photovoltaic Panels on Council Owned Assets	Panels have been installed on the roofs at the Hythe Centre, the Woodham and New Haw Day Centre, Egham Orbit leisure centre and Unit 1 Chertsey Business Park to produce electricity.	None	NO CHANGE in status
Development of Council Assets: Magna Square	The completed Council owned Magna Square development which has achieved EPC A rating on its residential buildings also includes a number of measures within its structure to support the environment and climate including solar controlled glazing, low energy internal lighting, waste water heat recovery system, highly efficient thermal insulation, high thermal mass soffit boards, low water use fixtures. One of the buildings has a living roof and a low water irrigation strategy has been developed to minimise water usage.	n/a	NO CHANGE in status
Development of Council Assets: Chertsey Business Park	The completed development aims to ensure a minimum 6% decrease in CO2 emissions over 2013 Buildings Regulations. All units have achieved EPC Grade A rating, and other initiatives include: <ul style="list-style-type: none"> • low air permeability design; • electric vehicle charging points; • transparent warehouse roof panels which increase natural lighting, the cutting the amount of electrically powered light needed; • high performance insulated cladding and roof materials • secure cycle parking to encourage workers to ride to work rather than drive. 	n/a	NO CHANGE in status
NEW ENTRY Procurement of Facilities	Procurement of Facilities Management contract for student block at Magna Square	May 2023 CMC	June 2023 Derwent Facilities Management appointed. Current EPC rating is a B. Partnership approach being taken with the

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Management contract for student block at Magna Square			students to achieve sustainable measures and cultural change to ensure we reduce impacts on the environment. The students are keen to achieve this.
Live/ongoing activities			
NEW-LED Lighting surveys-operational buildings	LED lighting surveys have been carried out for Civic Centre and Chertsey Depot by LASER. The results of these surveys are awaited but will provide information on the cost of upgrading the lighting in both buildings and the carbon emissions savings associated.		Survey results expected imminently. Depending on the findings, a report will then be prepared for Corporate Management Committee to request the release of the capital provision (carbon change initiatives for Council estate) which was included in the 2023/24 budget process.
Civic Centre building upgrades	This will include replacement of the roof at the Civic Centre, and upgrades/replacement of the Building Management System (BMS), heating, ventilation, air conditioning (HVAC), windows mechanism and the lifts. As part of this, it will be explored whether there are any opportunities for installation of renewable or low carbon technologies, subject to cost and pay back.	Corporate Management Committee, 14th September 2023	STATUS UPDATE Report considering these upgrades is reported elsewhere on this agenda. This project is due to take place during the remainder of the current financial year and next.
NEW Civic Centre usage	This relates to how much of the internal space at the Civic Centre is required for RBC own staff, stakeholders and tenants (including Surrey Police and SCC), and consideration of how to optimise the use of the space to provide a secure sustainable future for the Civic Centre.	n/a	n/a at current time. Updates as relevant will be provided in future reports.
Operational Assets Conditions Surveys and Mechanical and Electrical condition surveys	These surveys will be carried out across the whole of the operational estate both in respect of our building fabric and the mechanical and electrical plant which make up our unique portfolio. This survey work will help provide a better understanding of where adaptations are required across our	Corporate Management Committee, November 2023	STATUS UPDATE At the procurement stage. Prospective bidders are due to visit the Borough on 16 th and 17 th August with the aim of then receiving a compliant bid. The growth bids for these two sets of surveys were agreed as part of the Budget

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	estate, including those which will help us work towards our 2030 net zero carbon target.		for 23/24. The CMC report in November will be seeking the release of the funds to carry out the survey work.
Strategic Review of Council owned Carparks	To ensure required upgrades are considered/delivered as part of any upgrades for ANPR or EV charging installation e.g. switch to LED lighting, upgrade electrics, renew carpark surfacing etc	Environment and Sustainability Committee, 13th September 2023	STATUS UPDATE ANPR report being taken as a part 2 item to September Environment and Sustainability Committee. Cross over with Customer, Digital and Customer Services and a similar item is reported in this Service Area's update table.
Moving to Greener Energy Supplies	Officers will be working with its energy procurer LASER to explore the options and costs associated with moving its energy supplies to greener alternatives when existing arrangements come to an end.	None	STATUS UPDATE The Council has signed the access agreement for the 2024-2028 LASER Framework period. Officers will be working alongside LASER to explore the options for transitioning its energy supplies across its estate to greener supplies when existing agreements come to an end. The Council has recently renewed its contract with Ecotricity for Addlestone One (2 residential blocks) for 100% renewable energy for a 3 year period.
Planned activities			
NEW ENTRY LASER Energy Bureau	Amongst other things, having LASER Energy Bureau means that the Council will have access to regular Energy Monitoring Reports (cost and consumption, CO2 etc) for its Assets and Regeneration Estate. The bureau service will allow the Council to better monitor carbon emissions and energy savings. A dedicated LASER analyst will monitor all of the Council's energy data and provide a breakdown of results based on our agreed specific criteria (i.e. carbon data will be presented in a format to meet our needs).	None	The Council will initially have the benefit of LASER Energy Bureau from 1 st November 2023 for a period of 5 years.

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EPC rating surveys for all commercial assets and upgrades	It is proposed to carry out EPC rating surveys for all commercial assets and upgrade over a rolling programme to achieve a minimum EPC C rating to achieve carbon emission reduction (both investment and operational estate).	None	NO CHANGE. Within budget provision
Decarbonisation plans for Assets and Regeneration (A and R) Estate	<p>This activity will involve producing decarbonisation plans for the Assets and Regeneration estate to determine the climate change initiatives required to help achieve the Council's 2030 net zero carbon target for its operations and services.</p> <p>A growth bid of £500,000 capital spend has been approved (to be spent over 5 years) for climate change initiatives for the Council's operational buildings.</p>	None	STATUS UPDATE officers are currently considering whether it is possible to apply for capital funding for any of the Council's A and R estate in the 2023 round of the Public Sector Decarbonisation Scheme (PSDS).

Service Area: Community Services

Lead Officer: Darren Williams

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Meals at Home Service Review	A review of service delivery options has been completed for Meals at Home, within which consideration was given to the fleet to be used, in conjunction with operational processes and risk. The number of required vehicles was also reviewed.	Thursday 16th March - Community Services Committee	<p>STATUS UPDATE It was agreed that the Meals at Home fleet (for Runnymede and Surrey Heath) be transitioned to an electric fleet and use of this new fleet commenced in May 2023. The March Community Services Report also secured approval (£15,000) for the supporting EV charging infrastructure.</p> <p>There are 7 new EV vehicles in the fleet for the 2 Boroughs and 1 diesel vehicle has been retained. Runnymede contractually has 4 EVs, and Surrey Heath 3 EVs and the diesel. The diesel vehicle is to be swapped between the 2 boroughs every 6 months. This move should decrease emissions by at least 1.1 tonnes per vehicle a year, or 61%.</p> <p>The EV charging infrastructure is not yet in situ but the business continuity plan is in place and the service is operating.</p>
Ongoing/live activities			
Community Transport Review	This review is ongoing, and discussions are being held with Surrey County Council regarding the potential to partner on the electrifying of a future Community Transport fleet and service model (no agreement has been made at the time of writing, but this matter is being explored).	TBC	NO CHANGE These discussions are in early stages and with no guarantees, however, this forms a core part of the service review. The review will also consider new demand responsive service models which if viable in the borough, will provide an opportunity to promote active/alternative

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			<p>travel options to residents, reducing their requirements for personal car use etc. Within service KPI's for 2023/2024, officers will be measuring service delivery against numbers of kilometres driven and diesel fuel drawn, to monitor operational and environmental efficiency in our planning and scheduling. When Hydrotreated Vegetable Oil (HVO) is made available at the depot, it is intended that all community services vehicles that are able use HVO, do so until they reach the end of their life, at which point, their replacement with greener alternatives will be considered. The inability to accept HVO by some vehicles, will form part of the considerations when refreshing the vehicle replacement programme.</p>
NEW Biodiversity Officer appointed	<p>This new post, approved at June Community Services Committee will ensure that the Council has a specialist in house advisor in this important area. The officer will sit within the Open Spaces and Community Development team but will also work closely with the Planning and Climate Change teams (as well as other service areas across the Council) as required.</p>	<p>Community Services Committee, 15th June 2023</p>	<p>Interviews held on 9th August 2023. Offer made by officers and the preferred candidate has accepted this offer. Start date TBC but subject to all pre employment checks being completed and satisfactory references.</p>

Service Area: Customer, Digital and Collection Services

Lead Officer: Linda Norman

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Mod.Gov. Paperless Committee Paper Document Administration	A joint Digital Services/Democratic Services project which has procured and installed Modern.Gov; a paperless meeting app that supports good governance and transparency, and delivers streamlined co-ordination of meetings and documents.		NO CHANGE This new system came into force in January 2022 and it is hoped that it will help significantly reduce the amount of paper produced to support the Council's committee processes.
Website Upgrade and Introduction of the OneAccount	<p>Through the OneAccount, customers can currently access the following online services: Council Tax, Housing Benefit and Council Tax Support, Business Rates, Recycling & Waste. Amongst other things, the OneAccount offers customers options to sign up to pay by Direct Debit and switch to paperless billing and notifications.</p> <p>Website also includes a Landlord portal which allows landlords (both social and private) who receive payments of housing benefit to: check payments, review individual cases, and report a change in a tenant's circumstance. 50 landlords who between them manage 570 properties receiving Housing Benefit have signed up.</p> <p>The Citizens Access Benefits: Has approximately 132 users. Allows users to view notification letters online. 155 Online Benefit claims have been received which not only reduces paper but integrates with the Benefits system to reduce the number of days it takes to process a Benefits application and get a payment to a claimant.</p>		<p>The Council upgraded its website in August 2021. The OneAccount helps reduce the number of paper bills issued.</p> <p>STATUS UPDATE In March 2023, the baseline in terms of OneAccount users was reported at 19,383. The number of users increased by 1473 new accounts in Q1 this year, representing a 7.6% increase.</p> <p>Currently 2,146 of Council Tax customers are registered for e-billing (up from 1801 in March) which equates to 5.5% of total users.</p>
Hardware Refresh for Council Staff	As part of the wider IT hardware refresh roll out at the end of 2022, staff across the organisation are moving from two screens to single screens. One of the benefits from this is to cut monitor energy consumption by 50% for those desks which have/have previously had two monitors.	Thursday 24th February 2022 – Corporate Management Committee	STATUS CHANGE. Moved from a live to completed activity.

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Disposal of IT Assets sustainably	<p>in 2022, a new contract was put in place for the disposal of IT hardware and peripherals across the Council. Stone Group who are ISO:14001 accredited were appointed. Their collection service includes the data erasure, disposal, and refurbishment of IT hardware, cabling and peripherals. Stone Ltd have been accredited by Valpak for its Zero landfill policy. The asset disposal solution will ensure that no hardware is sent to landfill. Stone Ltd are part of the Microsoft initiative www.getonline@home.org. A percentage of IT equipment will be offered to the largest independent grant giving charity in the UK providing valuable help to low-income families caring for severely disabled or seriously ill children aged 17 and under. The Council will be rewarded for recycling its IT assets responsibility with Stone Ltd by planting trees in The Nation Forest as part of Stone's ongoing commitment to a sustainable future. In addition, unlike the Council's previous arrangement where the Council was having to pay a contractor to dispose of its redundant IT equipment, this initiative with the Stone Group now generates a modest income stream for the Council.</p>	<p>Thursday 24th February 2022 – Corporate Management Committee</p>	<p>STATUS UPDATE. Moved from a live to completed activity.</p>
Hybrid Mail	<p>Not only has this initiative facilitated agile working, it has also allowed the Council to streamline the letters that it sends to its customers, for example, Council Tax, Revenues and Benefits notices are now matched for people who do not have access to e-billing; reducing the number of hard copy letters which need to be sent out which reduces paper usage.</p>		<p>NO CHANGE</p>
Live/ongoing activities			
Review all Car Parks to Establish Potential to Install EV Charging Point Facilities	<p>Officers are working to facilitate public charging points across the borough on Council owned land, subject to demand and available funding. The initial focus is on Council owned car parks but there is future potential to look at 18 other locations in the longer term. The timescales for this work will be set out</p>		<p>Officers are awaiting completion of the evidence base work by Energy Saving Trust before bringing this item through CLT and then CMC. Date TBC.</p>

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	in the Council's Electric Vehicle Strategy which is currently being developed and which is discussed in more detail under the Planning, Economic Development and Built Environment section of this report		
NEW Hardware Refresh for Councillors	<p>Committee approval was given in July to begin procurement and rollout of replacement IT devices for Councillors in early 2024. This would allow new devices to be deployed following the May 2024 elections. Committee approval was also given to extend the replacement cycle for councillor IT devices from four years to a minimum of six years. Devices may be replaced sooner if they are lost, stolen, or beyond economic repair.</p> <p>The committee report considers in detail environmental considerations associated with the roll out.</p>	13th July Corporate Management Committee	Procurement to commence in Q3. Rollout to be completed by April 2024.
Pay and Display Parking Machine Upgrade	A business case has been approved to upgrade the Pay and Display machines in the Council's car parks. This upgrade will be linked with ANPR technology and aims to provide a contactless system and allow paperless permits. A contactless system will mean that operatives will no longer be required to collect money from the machines, which will result in a cost saving to the Council and also reduce carbon emissions from vehicle trips. As part of the upgrade to the machines in the car park, the use of renewable technologies will be explored to power the machines, for example, the use of solar technology.	Environment and Sustainability Committee, 13th September 2023	STATUS UPDATE. This has been moved from a planned activity to a live activity. Part 2 reports are being presented to the September meeting of the Environment and Sustainability Committee on the procurement of replacement of pay and display machines and use of ANPR in 4 car parks.
One Account Enhancements	Further enhancements to the Council's OneAccount to include an online Parking portal to digitalise the parking service and increase the Council's online offer is planned, and this is set out in the 2023/24 Service Area Plan for this department.		<p>STATUS UPDATE. Moved from a planned activity to a live activity.</p> <p>In Q1, the OneAccount was enhanced to make various services available to Council</p>

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
			<p>tenants including the ability to access their rent accounts and the repairs service.</p> <p>Parking portal to follow in Q3</p>
Planned activity			
Waste and Recycling Software Improvements	<p>Included in the 2023/24 Service Area Plan for Customer, Digital and Collection Services is an initiative to carry out improvements to the Council's waste and recycling software. This will improve efficiency of waste collections and allow real time access for customers to report missed bins. From a climate change perspective, this will also enable optimisation of waste collection rounds</p>		

Service Area: Environmental Services

Lead Officer: Helen Clark

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Grounds Maintenance (procurement of equipment)	As part of this wider project, some lithium-ion powered equipment has been procured to support the new in house grounds maintenance team.		NO CHANGE. This element of the wider project is complete.
Live/ongoing activities			
Local Authority Treescape Fund (LATF)	The LATF is the key Government offer for local authorities (LAs) to restore tree cover in non-woodland areas which may have been impacted by issues such as disease, habitat degradation or ageing tree stock. The fund is focused on planting and natural colonisation of trees in areas outside of woodlands, including parklands, riparian zones, urban areas, beside roads and footpaths as well as trees in hedgerows and field boundaries (not hedgerows themselves).The fund is open all year and offers capital funding is offered to successful applicants. The Council has historically worked with Surrey County Council to access this fund.		The RBC application via SCC in 2019-2020 secured £700, £3050 was secured in 2020-2021 and £85,000 in 2021-2022. As a result of this funding, the Council has been able to plant approx. 2250 trees at sites including Chertsey Meads, Homewood Park, Thorpe Lea, Bishops Way and Aviator Park.
NEW Grounds Maintenance	Embedding new Grounds Maintenance arrangements. This could include amended practices which have a positive impact for climate change/the environment.		In progress, new BAU. Started in February 2023. Ongoing
Depot Refurbishment	Relevant to the Council's response to climate change, the specification for the Depot Refurbishment contains the following key elements: -EV Vehicle charging points: The viability of installing EV charging points will be reviewed and a minimum of two spaces allowed for within the scheme subject to feasibility (i.e. that there is adequate power on the grid to achieve this).		This Grade A corporate project commenced in September 2022. Members are advised to review the quarterly project updates that are reported to Corporate Management Committee to keep abreast of the latest updates on this project. The depot refurbishment works are in the approved Capital Programme.

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
	<p>-Mechanical Plant: A condition survey of the existing mechanical plant and equipment throughout the site is to be undertaken. Where plant and equipment is at its end of life, there will be an allowance for a specification to upgrade to meet current regulations and improve efficiency throughout the site. This is to include heating and ventilation of all occupied areas and consideration will be given to renewable/low carbon technologies to help the Council meet its 2030 Net Zero Carbon target for its operations.</p>		
Re wilding, replanting and green projects	<p>Includes the Sustainable Planting Policy which incorporates planting principles that will help guide the Council in meeting challenges posed by our changing weather systems, offer support to native species, and encourage biodiversity.</p>	<p>Environment and Sustainability Committee, 17th November 2022</p>	<p>STATUS UPDATE. High street planters have now been planted with perennials. Planning to redesign park planting over winter.</p>
NEW Production of Winter Plan	<p>This plan will inter alia address the Council's response relating to flooding, cold weather events etc.</p>	<p>None</p>	<p>Update has commenced. Committee date has not yet been set</p>
Recycling initiatives	<p>The following initiatives are being rolled out at the time of writing this report:</p> <ul style="list-style-type: none"> • Dedicated communal collection project (ongoing) – creating a round specifically that collects bulk bins from flats in order to get a more consistent overview to see why flats struggle to dispose of their waste; • Flats above shops (ongoing) – where possible exchanging the bulk bins to individual lockable bins so that it can prevent fly-tipping and the public from using their bin, and overall reducing the amount of overflowing bins across the borough; • Food waste project (ongoing) – Improving our own housing stock by introducing more food waste bins, and delivering toolbox talks; • Recycling improvements project 		<p>NO CHANGE. Remains on ongoing</p> <p>In relation to the contamination project, it should be noted that the % of contamination is assessed on a regular basis and typically varies between approx. 4.5 and 16%.</p>

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
	<p>(ongoing) – Working with JW (Joint waste) to improve the boroughs recycling through leaflets, recycling bin modifications;</p> <ul style="list-style-type: none"> • Pilot introduction of recycling bins within parks and on the High Street. The project to start at the Runnymede Pleasure Grounds. <p>-Contamination work (Autumn 2022) –The Surrey Environment Partnership (SEP) worked with RBC to analyse the borough’s contamination rates in individual bins. This looked at contamination rates in specific geographical areas of the borough.</p>		
Monitoring Air Quality	Dynamic monitoring of air quality is being undertaken to determine if any areas meet the criteria to establish an Air Quality Management Area. The Council works with SCC where existing road infrastructure is contributing to poorer air quality.		STATUS UPDATE Air Quality Action Plan is currently being updated using Covid Government funding.
SEP 2025	A recommendation is being brought to E and S Committee in March 2023 to adopt the Surrey Environmental Partnership approach to waste prevention and recycling in Surrey for the next three years known as SEP 2025; and approve Runnymede Borough Council’s Service Delivery Plan relating to SEP 25.	Environment and Sustainability Committee, 9th March 2023	STATUS UPDATE Moved from planned activity to live. Now in progress. Started in May.
Planned activities			
HVO review	The switch is dependent upon a new fuel tank and fuel management system being purchased for the depot. The cost of the switch to HVO fuel (£100k revenue growth for additional cost of HVO fuel) was approved as part of the budget in February 2023.		CLT report to be prepared in due course to consider next steps following depot survey.
Tree Surveys	Identify condition of council owned trees in the borough to look at risks and mitigation.		Jan 2024 start expected

Service Area: Financial Services

Corporate Head: Paul French

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Hybrid Mail	The use of hybrid mail for sundry debtors has been in use since 2021. This has replaced the printing of invoices in the majority of cases, reducing paper use.		NO CHANGE in status
Changing existing practices	In addition to the use of hybrid mail, over 70% of invoices to Council customers are now being sent by email as well as a majority of recovery runs. The team are also making better use of technology and have reduced paper outputs significantly by digitising many former manual paper based processes where to do so does not contravene audit requirements.		NO CHANGE in status
Live/ongoing activities			
Joint HR/Payroll System Initiative	This new system will assist in making work flow efficiencies. An additional benefit is anticipated to be the reduction in the need for paper documentation.		This Grade A corporate project commenced in November 2021 and is due to be completed in April 2024. Members are advised to review the quarterly project updates that are reported to Corporate Management Committee to keep abreast of the latest updates on this project.
Planned activities			
New Financial Management System [FMS]	Given the need to focus resources on the joint HR/Payroll system, there are no additional projects in the next financial year. However, subject to committee approval, the tendering for the implementation of a new financial management system is proposed to begin in late 2023 which is anticipated to transform workflow practices and significantly reduce the need for paper documentation		NO CHANGE in status

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
	across the Council. Delivery of this initiative is anticipated to take 2 years.		

Service Area: Housing Services

Corporate Head: Andy Vincent

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Adoption of the Housing Asset Management Plan (2021-2026)	The Housing Asset Management Plan sits within a framework of other key strategic documents. The plan identifies the key capital programmes of work for Runnymede Borough Council's Housing Service for the 5 year period it relates to. The Plan covers 3 key environmental commitments: <ul style="list-style-type: none"> • Energy Performance (minimum energy performance of our stock at a C energy efficiency rating by 2030); • Commencement of work to deliver 125 additional units by 2026; built to a high energy efficiency rating (A) and to include alternative heating sources to gas where appropriate.; • Runnymede Borough Council's Housing Service will invest in its 'refuse areas' at flat blocks to promote recycling. T 	TBC	NO CHANGE in status
NEW ENTRY: Photovoltaic panels installed on Council owned Housing	Through LAD 1 grant funding, to date, 104 solar panels have been installed on Council owned housing.	None	It has been calculated that installing 104 sets of solar panels on our houses saves 124.8 tons of carbon each year.
Introduction of Asset Management Software System	A new Asset Management Software System went live on 11 July 2022 to enhance the quality of information Housing Services are able to provide in relation to the condition of their assets. An Energy Assessor Module was implemented in August 2022 to model scenarios around the energy performance of their assets.		NO CHANGE in status
Live/ongoing activities			
Working to EPC C rating by 2030 (some upgrades as part of the Decent	Currently RBC has 757 properties with an energy efficiency rating below a C. All of these properties are general needs accommodation. 443 of these properties will achieve a C rating by the installation of new doors, windows, boilers	Wednesday 8 th March – Housing Committee	STATUS UPDATE In Autumn 2022, the Council applied for £3.39 million of funding from the Social Housing Decarbonisation Fund wave 2.1 to make

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Homes Programme will contribute to meeting this target)	<p>etc. via RBC's 'Decent Homes' programme. The remainder 331 will require additional work on top of what is planned under the Council's capital programme to achieve a C rating.</p> <p>At the beginning of 2022 it was estimated that £8.78m of investment will be required in the Council's housing stock to deliver the target of 'ensuring all RBC owned social housing units have an energy efficiency rating of C or above by 2030'. £1,790,000 has come through the LAD1 (this amount includes 30% match funding from RBC. A further £3.7m of work identified to improve the energy performance of the Council's housing stock will use resources from within the Housing Revenue Account Business Plan and will be phased over 4 years from 2022 – 2026. This leaves a shortfall of approx. £3.29 million.</p>		<p>up the shortfall in investment which would allow the Housing Service to meet its key carbon reduction target. Unfortunately, in Spring 2023, the Council was advised that its bid was unsuccessful meaning that the funding gap remains at the time of writing. It is likely that the Council will reapply for funding during the next funding wave (Date of fund TBC)</p> <p>It should be noted that by delivering a C energy efficiency rating for all Council owned homes, the Council's carbon emissions would reduce by 1078 tonnes per year.</p> <p>Q1 update (Decent Homes Programme): A number of programmes are now mobilised. Doors and windows, boilers, kitchens and bathrooms</p> <p>Roofing and associated works will commence in Autumn 2023.</p> <p>As noted elsewhere in this update, under LAD1B, 192 council owned homes received energy efficiency upgrades. Works to be carried out to Council homes under ECO 4 will include - cavity wall insulation, external wall insulation, floor insulation, low energy lighting and loft</p>

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
			<p>insulation. OVO have indicated that this work can be applied to 59 properties who would qualify for ECO4. The works are expected to be delivered over a 1 year period. Start date TBC. The works are estimated to cost between £800,000 and £900,000 although £800,000 will be funded via ECO4. At the time of writing a specification is being prepared so that a firm quote can be provided for the works by OVO.</p>
<p>NEW New homes EPC A (incorporates Dunkirk Nurseries project and Development of a new Council House building programme)</p>	<p>All new homes constructed by the Council's Housing Department will be constructed to meet EPC A.</p>		<p>This project commenced in September 2021 and will continue until March 2026.</p> <p>For Dunkirk Nurseries, the Q1 update was: Work is underway to update the design of the original scheme. Seek further planning approval. Source the necessary professionals to take the site forward.</p>
<p>NEW Reduction of waste to landfill</p>	<p>This is an ongoing process with tenants to maximise recycling rates</p>		<p>This project commenced in March 2021.</p> <p>Q1 update: Work has been done at Surrey Towers to relocate the bins and improve recycling rates.</p> <p>This arrangement will be made permanent by building brick storage facilities.</p>

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
			Recycling facilities are being looked at, at the IRL schemes
NEW IRL Boilers	Two gas boilers in our Independent Retirement Living require replacement (Bemonds and Floral House)	Housing Committee, 7th June 2023	At Housing Committee in June a replacement gas boiler was agreed to be installed at Floral House following consideration of various options. Due to the increased efficiency of the boiler, this will reduce carbon emissions from this development from 76.7 tons annually down to between approximately 49.3 tons at 95% efficiency and 54.8 tons at 90% efficiency.
NEW ENTRY Moving energy supply to LASER contract for communal areas and IRL	The Housing Department is in the process of moving approximately 40 of its energy supplies for its communal areas onto the Council's wider LASER energy contract. This will mean for the 2024-2028 flexible procurement framework period with LASER that the majority of all of the Council's scope 2 energy suppliers will be under this LASER arrangement. Not only is this expected to have cost avoidance benefits based on the success of previous frameworks with LASER, but moving the Housing Estate communal supplies on to this framework will open up various routes to assist in achieving our 2030 Net Zero Carbon target via energy supply agreements.		LASER 2024-2028 flexible procurement framework period commences on 1 st October 2024.
Planned activities			
NEW ENTRY: LASER Energy Bureau	From 1 st November, the Council will have access to LASER Energy Bureau. Amongst other things this means that the Council will have access to regular Energy Monitoring Reports (cost and consumption, CO2 etc) for its Housing Estate. The bureau service will allow the Council to better monitor carbon emissions and energy savings. A dedicated LASER analyst will monitor all of the Council's		The Council will initially have the benefit of LASER Energy Bureau from 1 st November 2023 for a period of 5 years.

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
	energy data and provide a breakdown of results based on our agreed specific criteria (i.e. carbon data will be presented in a format to meet our needs).		
NEW Council Heating Plan	This activity will involve the development of a Council Heating Plan to transition away from gas.		Planned activity April 2024 to 2030

Service Area: HR and Organisational Development

Corporate Head: Fiona Skene

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Agile Working Policy Rollout	This roll out has allowed staff to work from home for part of the week. This policy has sought to formalise changes in working patterns that had happened as a result of the Covid 19 pandemic stay at home orders.		<p>NO CHANGE This Grade B corporate project commenced in September 2021. A new formal policy came into effect in February 2023 on agile working for the organisation.</p> <p>The Council's carbon emissions baseline report shows that in 2019/20 emissions from commuting stood at 2865 ktCO₂e but had reduced to 1618 ktCO₂e in 2021/22; a reduction of 44%.</p>
Planned activities			
Active Travel Strategy	<p>The 2023/24 Service Area Plan for the Human Resources and Organisational Development Service Area proposes to review existing, and investigate and develop new policies to encourage colleagues to adopt Active Travel to commute to work through:</p> <ul style="list-style-type: none"> -Green Travel Policy for employees; -Season Ticket Loan Scheme for commute to work. <p>This action is due to be completed in March 2024.</p>		NO CHANGE

Service Area: Planning, Economy and Built Environment (minus central Climate Change Team which is reported separately)

Corporate Head: Ashley Smith

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Completed activities			
Building Control becoming a 'Paperless Service Area'	The Building Control Service went paperless in 2020. For background information, the Development Management function went paperless around 2013.	n/a	NO CHANGE in status
Adoption of Runnymede 2030 Local Plan (Adoption July 2020)	One of the Council's most significant policy documents in relation to the environment and climate is the adopted Runnymede 2020 Local Plan. This Local Plan which was adopted in July 2020 includes number of policies which contribute to the mitigation of, and adaptation to, climate change.	Full Council, 16th July 2020	NO CHANGE in status
Sustainability Award Included in the Runnymede Business Awards 2023	2023 was the inaugural year for the Runnymede Business Awards. A Sustainability Award was included which sought to showcase the efforts of Runnymede businesses that have shown significant initiative in moving towards a greener and more sustainable future.	n/a	STATUS UPDATE The awards ceremony was held in May. St George's College won the Sustainability Award category.
Live/ongoing activities			
Promoting LoCASE and other business support initiatives through Business Runnymede (part of ED015 Business sustainability action in Service Area Plan)	The Low Carbon Across the South and East (LoCASE) programme was supported by the European Regional Development Fund to provide a free business support programme to SMEs in the South and East. The aim was to help businesses to become more competitive and profitable while protecting the environment and encouraging low carbon solutions. Grants of up to £10,000 were provided (although match funding is required) as well		STATUS UPDATE. LoCASE fund closed in June 2023. The final number of enquiries from businesses is currently being determined but at the last count, there were 78 enquiries from businesses in Runnymede. Other Greener Futures grants programmes coming up which are

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
	as training workshops and fully funded events. The Council will continue to work with organisations including Surrey County Council to promote other support initiatives for businesses which become available.		<p>potentially relevant to Runnymede businesses are:</p> <ul style="list-style-type: none"> • Grants up to £10,000 for New Electric Van if you use the A3 regularly.
Climate Change Study part 2 (Local plan evidence on Climate Change)	<p>The stage 2 work considers various ways that the revised Local Plan can be strengthened in response to climate change. It is made up of the following 5 tasks:</p> <p>Task 1: Establish a 'high level' baseline scenario for the 2040 Local Plan</p> <p>Task 2: Energy Standards for Domestic & Non-Domestic Properties</p> <p>Task 3: Sustainable Design Principles</p> <p>Task 4: Renewable & Low-carbon Energy Capacity Assessment</p> <p>Task 5: Climate Change Adaptation Policy Recommendations and supply the consultants with final feedback.</p>	n/a	STATUS UPDATE. Outputs from tasks 2-5 now in final draft form and with officers for final review. Task 1 remains outstanding but is in progress. Outputs to be shared with Members in Autumn 2023.
Local Plan Review	The Local Plan Review offers a significant opportunity to revisit the policies in the 2030 Local Plan to see if their contribution to climate change mitigation and adaptation can be strengthened and determine whether any new policies should be introduced. There is scope for policies to play a greater role in, for example, improving the sustainable design and construction of new development; promoting the provision of active travel, low carbon and renewable energy	Planning Committee, 28th June 2023	STATUS UPDATE. Report taken to June 2023 Planning Committee where it was agreed that the work on the next iteration of the Local Plan should be based around the option for preparing a Plan under the new plan-making arrangements that are proposed by Central Government to come into force in late 2024. Once the Government had published its next iteration of the

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
	infrastructure; and protecting and enhancing green and blue infrastructure to adjust to the adverse impacts of climate change. The Local Plan also has a significant role to play in setting the spatial distribution of new development in the Borough to ensure sustainable patterns of development.		National Planning Policy Framework (NPPF), a new Local Development Scheme (LDS) will be produced based around the option of preparing a Plan under the new plan-making arrangements, and brought back to the Planning Committee, prior to being taken to Full Council for final approval. The Planning Committee will receive a further update on this, ideally at the October 2023 meeting of the Committee.
NEW ACTION: Climate Change Planning Guidance	It was agreed at 28 th June 2023 Planning Committee that details of new/revised climate change planning guidance that could be adopted by the Council in the interim period whilst the new Plan Making system is awaited (see entry in line above) would be provided to the Planning Committee this Autumn.	Planning Committee, 25th October 2023	In preparation
Electric Vehicle Strategy (relates to Investing in Sustainable Infrastructure activity- ED014)	The main purpose of the EV Strategy is to develop a borough wide approach in the period up to 2030 to encourage the transition from petrol and diesel vehicles to electric vehicles (EVs) as part of a sustainable transport system. The Strategy will also encourage the use of e-bikes.	TBC	STATUS UPDATE. This strategy was originally proposed to be considered at Corporate Management Committee in July 2023. However, officers are awaiting completion of some evidence base work by Energy Saving Trust before bringing this item through CLT and then CMC. Date TBC.
Corporate Green and Blue Infrastructure (GBI) Strategy	The purpose of the GBI Strategy is to set the framework for the Council's approach to GBI; identifying the assets and features we have, whether there are any deficits or weaknesses and where/how these could be strengthened with opportunities/	Thursday 16th March – Community Services Committee	STATUS UPDATE The audit of GBI assets and features in the Borough has been completed and high level conclusions drawn regarding quantity, accessibility and gaps in provision. An

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
	<p>projects for improving/enhancing GBI and partners required to aid delivery clearly set out. In relation to climate change, the strategy could make recommendations related to provision of multi-functional GBI, projects to help adapt to long term implications for flood risk, cooling & shading, the capture of carbon, projects which could help contribute to delivering 1.2m trees in Surrey. For biodiversity, the strategy could make recommendations related to halting decline, promoting conservation, increasing woodland, identifying wildlife corridors, enhancements at catchment/landscape scale.</p>		<p>All Member Briefing has been arranged for September 2023 to take Members through the work completed to date, to discuss what needs to be captured in the vision, objectives and priorities for the strategy prior to wider stakeholder engagement taking place. Next steps in the development of the strategy will also be discussed.</p>
<p>Local Cycling and Walking Infrastructure Plan (LCWIP) (relates to Investing in Sustainable Infrastructure activity-ED014)</p>	<p>LCWIPs are an initiative from Central Government asking local authorities to put together a long-term strategic approach for the walking and cycling infrastructure which is required across an area. The RBC LCWIP project is led by Surrey County Council with RBC part funding the consultants.</p> <p>More information about the Runnymede LCWIP can be found at: Runnymede Local Cycling and Walking Infrastructure Plan (LCWIP) - Surrey County Council (surreycc.gov.uk)</p>	<p>TBC</p>	<p>Project started in March 2021 and phase 1 is now complete.</p> <p>STATUS UPDATE Stage 2 feasibility design/development of the Runnymede LCWIP is now ready to commence. Feasibility design/development work is against the phase 1 priority cycle corridors and core walking zones as identified from the LCWIP report. This design stage including public consultation on the proposed schemes is expected to take 10-12 months to complete, depending on complexity of route. Final stage detailed design will then be undertaken for the DfT/Active Travel England (ATF4) 'development funded' routes from the Runnymede</p>

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
			<p>LCWIP (corridors 1 & 2; Chertsey to Weybridge, via Addlestone).</p> <p>Design work is being undertaken in preparation for being in position to bid for potential future DfT/ATE funding rounds for scheme delivery.</p>
E-Bikes Pilot (relates to Investing in Sustainable Infrastructure activity-ED014)	As part of the wider Electric Vehicle Strategy that is being developed, a specific action is being investigated in relation to E Bikes.	n/a at current time	STATUS UPDATE Potential for part funding the capital costs of a scheme in the north of the Borough is currently being explored with Surrey County Council through S106 contributions. Without this investment, a E Bike pilot is unlikely to be progressed at the current time.
NEW ENTRY Egham Liveable Neighbourhood (relates to Investing in Sustainable Infrastructure activity-ED014)	<p>Liveable neighbourhoods (LN) will deliver solutions that will improve the pedestrian and cycling environment through interventions to lower traffic speeds and increase the perception of road safety, particularly for vulnerable road user groups.</p> <p>LN's intend to help deliver some of the objectives of Local Transport Plan 4 (LTP4), particularly in relation to net zero carbon emissions, sustainable growth and clean air.</p> <p>The first batch of DfT (Department for Transport) design-funded Liveable Neighbourhood zones has been identified for two areas in Surrey, one of which is Egham Hythe (known as zone RU7).</p>	Surrey County Council Cabinet Report, 23rd June 2023	<p>The total value of delivering a Liveable Neighbourhood in Egham Hythe is estimated to be in the region of £540,200. The DfT has awarded funding of £97,700 to Surrey CC to develop design proposals and deliver stakeholder engagement for. Construction is provisionally planned for 2024/25. SCC may bid to Active Travel England later in the year for further funding for this scheme.</p> <p>Officers at Surrey CC are currently progressing the design of a LN scheme in Egham Hythe. The proposals will be</p>

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
	<p>There are a high number of schools and nurseries in vicinity of the zone and the RU7 interventions will aim to complement safer routes to schools and support an active travel lifestyle from an early age. Physical infrastructure will be designed to support compliance with a proposed 20mph road speed limit. Designs will also include measures to enhance accessibility, for example through additional provision of dropped kerbs, thereby enhancing accessibility for pedestrians including users in wheelchairs and those with push chairs and users with restricted mobility.</p>		<p>the subject of public consultation in due course.</p>
Planned activities			
NEW Development Management climate change review	To identify and introduce new ways of working to reduce the business unit's carbon footprint/positive impact on climate change	None	None at the current time.
NEW Planning System training	Train staff on changes to planning system in terms of NPPF updates and levelling up bill.	None	This could include ensuring impact of new national policies on climate change are properly understood (and embedded in the Local Plan Review as appropriate) and could include discussions in terms of the weight to be given to climate change considerations in decision taking.
NEW Launch of the Runnymede Business Growth and Innovation Service (relates to ED004/005 Develop Business	The Runnymede Business Growth and Innovation Service will, amongst other things, provide advice to help businesses become more sustainable and will help businesses which work in the green sector to grow.		The service will be delivered by Coast to Capital who have 10 years experience of delivering the LEPs Business Growth Hub. The service will start in October. Coast to Capital will work closely with RHUL, Business Runnymede, local Chambers, the

Activity title	Description	Relevant Committee Reports	Current status (to include any change in status from March 2023), and any additional relevant information
Runnymede/Business Support)			Federation of Small Businesses, the Department for Business and Trade and the Enterprise Europe Network (EEN), which will facilitate regular liaison with regional management and local International Trade Advisers.